



भारत सरकार

GOVERNMENT OF INDIA,

आयकर विभाग

INCOME TAX DEPARTMENT.

आयकर आयुक्त का कार्यालय (ऑडिट), बेंगलुरु

OFFICE OF THE COMMISSIONER OF INCOME TAX (AUDIT), BENGALURU

सातवीं मंजिल, बीएमटीसी बिल्डिंग, कोरमंगला, बेंगलुरु

7th Floor, BMTC Building, Koramangala, Bengaluru.

F. No.MW/GE-D-Block/CIT(Audit)/23-24

Date:19.01.2024

**NOTICE INVITING TENDERS FOR MINOR REPAIR WORKS AT INCOME TAX QUARTERS,
GOLDEN ENCLAVE APARTMENTS, OLD AIRPORT ROAD, BENGALURU**

The Office of the Commissioner of Income Tax (Audit), Bengaluru proposes to carry out minor repair works of residential flats owned by the Income Tax Department at Golden Enclave Apartment, Old Airport Road, Bengaluru. Tenders are invited from eligible contractors with 05 years' experience in the field of repairs of residential Accommodation belonging to Central / State Government or Public Sector Undertakings. The details and bid forms may be obtained from the Income Tax Officer (HQ), O/o Commissioner of Income Tax (Audit), 7th Floor, BMTC Building, Koramangala on all working days between 10.00 am to 2.00 pm from 19/01/2024 to 13/02/2024 on payment of Rs. 500/- (Rupees Five hundred only) which is non-refundable, by Demand Draft, drawn in favour of Zonal Accounts Officer, CBDT, Bengaluru and payable at Bengaluru. The communication in this regard is also uploaded on the Central Public Procurement Portal <https://eprocure.gov.in> and the departmental website <https://www.incometaxbengaluru.org/>.

2. The interested parties may send their offers in sealed cover super-scribed as "**Tender for Minor works at D-46, D-62, D-36 and D-01 Golden Enclave, Bengaluru**" in the prescribed format. The terms & conditions of the lease can be downloaded from the website. The pre-bid meeting will be held on 23-01-2024 at 03.00 PM at O/o Commissioner of Income Tax (Audit), 7th Floor, BMTC Building, Koramangala, Bengaluru. Any clarification regarding tender/work specification may be discussed at the Pre-Bid Meeting. The bidders can inspect the flat on the same day between 10.00 AM and 2.00 PM.

3. The offers [Technical and Financial Bids separately], in the prescribed format, must reach the office of Commissioner of Income Tax (Audit), 7th Floor, BMTC Building, Koramangala, Bengaluru either by speed post or in person on or before **13/02/2024 at 03.00 P.M.** No tender will be accepted by FAX or email or Courier or any such other means.

Last date for receipt of tender: 13/02/2024 before 03.00 PM

Time for opening of bids: 13/02/2024 at 04.00 PM

The Department reserves the right to accept or reject any tender.

Sd/-

(PRAVEEN KARANTH, IRS)
Commissioner of Income Tax (Audit),
Bengaluru.

(Signature)
(SUBBANNA H S)

Income Tax Officer (HQ),
Commissioner of Income Tax (Audit),
Bengaluru

Sub: Tender for Minor work – reg.

The Office of the Commissioner of Income-Tax (Audit), Bengaluru proposes to carry out the following minor works at the residential flats owned by the Income-Tax Department at Golden Enclave Apartment, Bengaluru.

REPAIR WORKS TO BE CARRIED OUT AT FLATS IN INCOME TAX QUARTERS, GOLDEN ENCLAVE, OLD AIRPORT ROAD, BENGALURU:

I) Quarter No. D-46, Golden Enclave:

- 1) Floor Polishing Work:
 - (i) Skirting Polishing in Hall, 3 Bedroom and balcony (1159 sq. ft.)
- 2) Painting Work:
 - (i) Touch up putty and Emulsion Painting all the wall, ceiling (4150 sq. ft.)
- 3) Enamel Painting
 - (i) All the wardrobe, kitchen storage boxes and all bed room doors (1021 sq. ft.)
- 4) Electrical Work:
 - (i) Power plug point (1 No.)
 - (ii) Switch socket (4 No.)
 - (iii) Fan Regulator (1 No.)
 - (iv) LED Tube Light (2 No.) & LED Bulbs (8 No.)
 - (v) Exhaust Fan (1 No.)
- 5) Door Polish
 - (i) Main door polish
- 6) Plumbing Work:
 - (i) Health Faucet (3 No.)
 - (ii) Corner Glass (2 No.)
 - (iii) Western Commode (2 No.)
- 7) Carpentry Work:
 - (i) Bedroom/kitchen handle locks (4 No.)
 - (ii) Drawer/Wardrobe Locks (9 No.)
 - (iii) Baby door handle locks (3 No.)
 - (iv) Inches replacement of all wardrobe doors
 - (v) Main door and Mesh door handle replacement
 - (vi) Kitchen cabinet door replacement
- 8) Aluminium Work:
 - (i) All sliding shutter mesh, glass replacement
 - (ii) kitchen window louvers with glass replacement
- 9) Cleaning Work
 - (i) Entire house acid wash

Probable amount of above contract is Rs. 2,00,000/- plus applicable taxes.

II) Quarter No. D-62, Golden Enclave:

- 1) Tile Work:
 - (i) 2/2 vitrified floor tiles in 3 bedrooms and one bedroom balcony (691sq.ft.)
- 2) Carpentry Work:
 - (i) 3 bedrooms doors removing and refixing after cutting off the extra wood

Probable amount of above contract is Rs. 1,07,000/- plus applicable taxes.

III) Quarter No. D-36, Golden Enclave:

1. Painting Work:
 - (i) Kitchen and 2 bathrooms ceiling scrapping and applying putty, premier and emulsion (350 sq. ft.)
 - (ii) Remaining all walls and ceiling touch up putty, premier and 2 coats emulsion painting (3700 sq ft)
 - (iii) All doors, wardrobes, storeroom boxes enamel painting
2. Electrical Work:
 - (i) Wall light fitting (5 No.)

- (ii) Drop light fitting (3 No.)
- (iii) Exhaust fan (1 No.)
- (iv) LED bulb and light fitting (13 No.)
- (v) Kitchen modular switch socket replacement (1 No.)
- (vi) Switch plate with socket and fan regulator replacement (1 No.)

3. Polish Work:

- (i) Main door scrapping and polishing

4. Plumbing Work:

- (i) Western commode (3 No.)
- (ii) Wash basin (1 No.)
- (iii) Wash basin mixer tap (1 No.)
- (iv) Shower (3 No.)
- (v) Health Faucet (3 No.)
- (vi) Long pillar cock (1 No.)
- (vii) Sink Cock (2 No.)
- (viii) Towel Rods & rings (3 No.)
- (ix) Paper Holder (3 No.)
- (x) Corner Glass (6 No.)

5. Aluminium Work:

- (i) All balcony aluminium sliding windows shutters mesh replacement
- (ii) Glass rubber shutter wheels replacement

6. Cleaning Work:

- (i) 3 bathrooms acid wash
- (ii) floor cleaning

Probable amount of above contract is Rs. 2,00,000/- plus applicable taxes.

IV) Quarter No. D-01, Golden Enclave:

1. Painting Work:

- (i) Painting the whole flat of the Ceiling, Walls, Doors, Windows, and Grill (2600 sq. ft.)

2. Carpentry Work:

- (i) Replacement of wooden flooring in two bedrooms
- (ii) Carpentry work in two bedrooms and kitchen

3. Civil Work:

- (i) Replacement of Tiles of the Floor and the Walls

4. Plumbing Work:

- (i) Replacement of Western Commode
- (ii) Replacement of Exhaust Fan
- (iii) Replacement of Shower
- (iv) Replacement of Wall Mixer
- (v) Replacement of Wash Basin Tap
- (vi) Replacement of Geyser
- (vii) Replacement of Mirror
- (viii) Replacement of Health Faucet
- (ix) Replacement of Towel Rod
- (x) Replacement of Handles, Zero Crank Inches and locks wherever necessary

5. Electrical Work:

- (i) Replacement of Switch and Sockets in Kitchen, Two Bathrooms and Two Bedrooms

6. Miscellaneous Work:

- (i) Replacement of UPVC Door & Window (1 No. each)
- (ii) Vertical Blinds (2 Windows)

Probable amount of above contract is Rs. 2,00,000/- plus applicable taxes.

- **The above probable price is inclusive of all material, supply, installation, labour and any other charges plus applicable taxes.**
- **The items to be provided should be as per the brands/quality prescribed and approved by CPWD.**

- The work shall comply with the specifications, using the standards material with ISI mark as prescribed in the National Building code and as per guidelines prescribed by the Central Public Works Department, Government of India.
- Sealed Tenders should be addressed to the Income Tax Officer (HQ) O/o Commissioner of Income-tax (Audit), 7th Floor, BMTC Building, Koramangala, Bengaluru and submitted on or before 13/02/2024 by 03.00 PM. The communication in this regard is also uploaded on the Central Public Procurement Portal <https://eprocure.gov.in> and Departmental Website <https://www.incometaxbengaluru.org>.


TERMS AND CONDITIONS:

- A. The contractor shall bear all costs associated with the preparation and submission of its bid. The department will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- B. The Contractor shall quote the rates separately for each flat quoting separate rate and GST for the proposed work in the prescribed proforma. Separate contracts will be awarded for each flat.
- C. The contractor should submit the Technical and Financial Bid in separate sealed covers. **The rate quoted should be inclusive of all charges, including labour and other miscellaneous costs etc. The contractor should quote the rate for each flat separately. The Quote should be valid for 6 months. Tender shall be awarded to L1 bidder flat wise after obtaining approval from the Competent Authority.**
- D. The selected contractor should be in a position to **complete the work within 28 days of awarding the contract.**
- E. The contractor shall submit the bill on completion of the work along with the completion certificate obtained from the occupant of the quarters. In case, the quarter is vacant, the certificate has to be obtained from the Officer/officials in charge deputed by this office.
- F. Escalation: No escalation on any of the items or statutory levies will be entertained. Prices shall be fixed till the end of the contract.
- G. The contractee reserves the right of accepting the whole or any part of the quotation received, and the contractor shall be bound to perform the same at the rates quoted.
- H. The work shall be carried out under the direction and supervision of this office.
- I. **The contractee's decision with regard to the quality of the material and workmanship will be final and binding. Any material rejected by the contractee shall be immediately removed by the contractor and replaced by material of acceptable and specified quality and standards material as prescribed in National Building code and as per guidelines prescribed by the Directorate of Estates. Technical requirements are subjected to enhancement/modification and the bidder will be bound to adhere to such conditions.**
- J. **The work shall comply with the specifications, using the standard material as prescribed in National Building code and as per guidelines prescribed by the Central Public Works Department, Government of India.**
- K. The Materials, workmanship, fabrication and construction shall be of the specified and agreed quality and all materials shall be new and material as prescribed in National Building code and as per guidelines prescribed by the Central Public Works Department.
- L. Where, during such guarantee periods as mentioned above, any material or equipment or workmanship or generally any item of work fails to comply or is not in conformity with the requirements stipulated in the Contract Documents or not in accordance with the criteria and provisions of the guarantee, the contractor shall be responsible for and shall bear and pay all costs and expenses for replacing and/or rectifying and making good such materials, equipment,

workmanship, and items of work. In addition to the same the contractor shall also be responsible for and shall bear and pay all costs and expenses in connection with any damages and /or losses suffered as a consequence of such failure.

- M. **The Contractor should have minimum 5 years of experience in the field of repairs of residential Accommodation belonging to Central / State Government or Public Sector Undertakings. Necessary proof of having carried out such work for the last 5 years should be enclosed with the bid document.**
- N. **The Contractor should have 2 years of experience in the field of repairs of residential accommodation belonging to the Income Tax Department, Karnataka & Goa. Necessary proof of having carried out such work for the last 2 years should be enclosed with the bid document.**
- O. Applicant contractor should have a reputed client base and also should have provided service to other Government agencies/ other known agencies. The client list should be submitted along with the bid. Work order copies from the clients should be enclosed.
- P. Self-attested copy of Income Tax return should be enclosed (latest 3 Assessment Years copy 2020-21, 2021-22 & 2022-23).
- Q. The contractee reserves the right of accepting the whole or any part of the tender received, and the contractor shall be bound to perform the same at the rates quoted.
- R. **The Technical bid should be as per Annexure-I and Financial Bid (on Buy Back offer as per rule GFR-176) as per Annexure-II.**
- S. Commencement of work: The work shall commence immediately after the issuance of the letter of intent or work order whichever is earlier.
- T. Contractor should not undertake any other work which are not specified in the nature of work to be carried out. The Contractee is not responsible for such additional work and no payment will be made for such work. The Contractor should obtain a work completion certificate from the occupant of the quarter after completion of the work. In case the occupant is not satisfied with work carried out by the contractor, the same has to be rectified by the contractor without any additional cost. In case the contractor refuses to rectify the defects pointed out by the occupant immediately, the Contractee reserve the right to reduce the amount to the extent of work to be rectified.
- U. Bills will be submitted after completion of the work for payment. The bills will be cleared within a reasonable time. However, in case of any unexpected delay, the contractor should be in a position to offer credit facility for the period.
- V. **Interim Bills:** No interim bills will be raised until the completion of the project.
- W. **Bid Security (EMD) amounting to 5% of bid amount (excluding GST) should be submitted in the form of Account Payee Demand Draft, Banker's Cheque in favour of Zonal Accounts Officer, CBDT, Bengaluru along with the Financial Bid for each flat separately. The successful bidder shall submit Performance Security/Performance Bank Guarantee of 5% of bid amount within 21 days of notification of work award and it should be valid for a period of 60 days beyond the date of completion of all contractual obligations of the contractor, including Defect Liability Period (DLP).**
- X. **In case of non-completion of work, the same work will be entrusted to different contractor and additional cost over and above the amount quoted by the previous contractor will be recovered from the previous contractor after adjusting the EMD.**
- Y. All the enclosures should be self-attested.

V. The contractor should give an indemnity bond to undertake to repair at free of cost if any defects are found in the work done by him/her within six months.



(SUBBANNA H S)
Income Tax Officer (HQ),
Commissioner of Income Tax (Audit),
Bengaluru.

ANNEXURE-I
TECHNICAL BID DOCUMENT

1. Name and address of the Bidder
2. Telephone No./Fax No./Mobile No. :
3. PAN & GST No. :
4. Year of Commencement of Agency with Evidence. :
5. Yearly Turnover for the previous 3 years along with ITRs :
6. Client list to be enclosed along with proof :
7. Any other remarks :

Signature of the Authorised Signatory

DECLARATION

I / We hereby certify that the information furnished above is full and correct to the best of my/our knowledge and belief. I / We understand that in case any deviation is found in the above statement at any stage, the agency will be blacklisted and may not be permitted to bid in future.

I / We further certify that I/we was/were not blacklisted by any Government Ministry/Department/Organisation/Institution/agency/PSU etc.

(Signature of the Authorised Signatory with Date)

ANNEXURE-II
FINANCIAL BID DOCUMENT

1	Name of the party	
2	Address with Tel.No.	
3	Name & address of the proprietor/Partners/Directors (with Mobile No.)	
4	Contact Person (s) (with mobile number):	
5	Total Amount Flat wise (Both in words and figures):	

Quotation for Minor works

I) Quarter No. D-46, Golden Enclave:	Amount (Rs.)
1) Floor Polishing Work:	
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2) Painting Work:	
(i) Touch up putty and Emulsion Painting all the wall, ceiling (4150 sq. ft.)	
3) Enamel Painting	
(i) All the wardrobe, kitchen storage boxes and all bed room doors (1021 sq. ft.)	
4) Electrical Work:	
(i) Power plug point (1 No.)	
(ii) Switch socket (4 No.)	
(iii) Fan Regulator (1 No.)	
(iv) LED Tube Light (2 No.) & LED Bulbs (8 No.)	
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5) Door Polish	
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(i) Health Faucet (3 No.)	
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(vi) Kitchen cabinet door replacement	
8) Aluminium Work:	
(i) All sliding shutter mesh, glass replacement	
(ii) kitchen window louvers with glass replacement	
9) Cleaning Work	
(i) Entire house acid wash	
	Total
	GST
	Grand Total

II) Quarter No. D-62, Golden Enclave:	
	Amount (Rs.)
1) Tile Work:	
(i) 2/2 vitrified floor tiles in 3 bedrooms and one bedroom balcony (691sq.ft.)	
2) Carpentry Work:	
(i) 3 bedrooms doors removing and refixing after cutting off the extra wood	
	Total
	GST
	Grand Total

III) Quarter No. D-36, Golden Enclave:	
	Amount (Rs.)
1. Painting Work:	
(i) Kitchen and 2 bathrooms ceiling scrapping and applying putty, premier and emulsion (350 sq. ft.)	
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(iv) LED bulb and light fitting (13 No.)	
(v) Kitchen modular switch socket replacement (1 No.)	
(vi) Switch plate with socket and fan regulator replacement (1 No.)	
3. Polish Work:	
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4. Plumbing Work:	
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(ii) Wash basin (1 No.)	
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5. Aluminium Work:	

(i) All balcony aluminium sliding windows shutters mesh replacement	
(ii) Glass rubber shutter wheels replacement	
6. Cleaning Work:	
(i) 3 bathrooms acid wash	
(ii) floor cleaning	
	Total
	GST
	Grand Total

IV) Quarter No. D-01, Golden Enclave:	Amount (Rs.)
1. Painting Work:	
(i) Painting the whole flat of the Ceiling, Walls, Doors, Windows, and Grill (2600 sq. ft.)	
2. Carpentry Work:	
(i) Replacement of wooden flooring in two bedrooms	
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6. Miscellaneous Work:	
(i) Replacement of UPVC Door & Window (1 No. each)	
(ii) Vertical Blinds (2 Windows)	
	Total
	GST
	Grand Total

DECLARATION

I / We hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I/ We understand that in case any deviation is found in the above statement at any stage, I /We will be blacklisted and will not be permitted to have any dealing with the department in future.

(Signature of Authorized Signatory with date)